

Christine Baillie: Direct Dial Number: (01563) 576129

To: Councillors Farrell (Chair), D Coffey, Reid, McIntyre, Wilson, Knapp, F MacLean, Provost Boyd and Councillor Ross.

17 May 2001

Dear Councillor

MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE - 23 MAY 2001

You are requested to attend the meeting of the **Members' Services and Civic Ceremonial Sub-Committee of the Policy and Resources Committee** to be held on **WEDNESDAY 23 MAY 2001 at 1045 HOURS** or immediately following the Housing Committee, whichever is the later, in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, to discuss the undernoted business.

Yours sincerely

SIGNED OFF BY JULIE ARMSTRONG

Fiona Lees
Depute Chief Executive/Director of Corporate Resources

CB/SR

BUSINESS

INTIMATE APOLOGIES

CONFERENCES

- 1. CONFERENCES AND COURSES BUDGETARY UPDATE**
 - 1.1 NOTE THAT THE BUDGET FOR CONFERENCES AND COURSES FOR FINANCIAL YEAR 2001/2002 IS £4,200.00.**
- 2. CONFERENCES/COURSES**

- 2.1 **ASSOCIATION OF DIRECTORS OF SOCIAL WORK (ADSW) ANNUAL CONFERENCE - "SHAPING THE FUTURE": 6 - 8 JUNE 2001: DUNBLANE (pages 1-2)** - Submit report dated 2 May 2001 (copy enclosed) by the Director of Educational and Social Services advising of the ADSW Annual Conference to be held between 6 - 8 June 2001 at the Hilton Dunblane Hydro Hotel, Dunblane.



- 2.2 **COALFIELD COMMUNITIES CAMPAIGN - ANNUAL CONFERENCE (pages 3-4)** - Submit report dated 12 April 2001 (copy enclosed) by the Director of Development Services informing the Sub-Committee of the Coalfield Communities Campaign Annual Conference to be held on 10-12 September 2001 in South Shields, Tyne-on-Wear.



- 2.3 **SOLACE SCOTLAND - "E-LOCAL GOVERNMENT: MANAGING THE CHANGE" - 21 JUNE 2001 (pages 5-6)** - Submit report dated 17 May 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to inform the Sub-Committee of the SOLACE Scotland Conference to be held on Thursday 21 June 2001.



3. **CIVIC CEREMONIAL BUDGETARY UPDATE**

- 3.1 **NOTE THAT THE BUDGET FOR CIVIC CEREMONIAL FOR FINANCIAL YEAR 2001/2002 IS £9,471.00.**

4. **CIVIC CEREMONIAL APPLICATIONS**

- 4.1 **BARSHARE PRIMARY SCHOOL, CUMNOCK (pages 7-8)** - Submit report dated 24 April 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources requesting that the Sub-Committee consider an application from Barshare Primary School, Cumnock, for the provision of a trophy to commemorate the 25th Anniversary of the School.



- 4.2 **SCOTTISH WOMEN'S BOWLING ASSOCIATION AND INTERNATIONAL BRITISH ISLES SERIES (pages 9-10)** - Submit report dated 3 May 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources asking that the Sub-Committee consider a request for civic hospitality from Mrs Maria Mitchell, Ladies Section, Crosshouse Bowling Club, in recognition of the appointment of Mrs Francis McHarg as President of the Women's Scottish Bowling Association. Mrs McHarg resides in Crosshouse. The report also covers a request for civic hospitality from Mrs McHarg in her capacity as President in connection with an International British

Isles Bowling Series for ladies to be held at Kilmarnock Portland Bowling Club from 21 - 24 June 2001.

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- 4.3 DALMELLINGTON BAND (pages 11-12)** - Submit report dated 3 May 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources requesting that the Sub-Committee consider an application from Dalmellington Band for a pre-concert civic reception and meal for approximately 100 people on 15 September 2001.

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- 4.4 VISIT BY THE MODERATOR OF THE GENERAL ASSEMBLY OF THE CHURCH OF SCOTLAND (pages 13-14)** - Submit report dated 3 May 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources asking the Sub-Committee to consider a request from the Church of Scotland, Presbytery of Irvine and Kilmarnock, to provide a civic lunch for the visit by the Moderator of the General Assembly on either Monday 29 October or Friday 2 November 2001, to take place in the Dower House, Dean Castle, Kilmarnock.

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- 4.5 DARVEL AND DISTRICT COMMUNITY COUNCIL/DARVEL IMPROVEMENT GROUP (pages 15-16)** - Submit report dated 17 May 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to request that the Sub-Committee consider an application from Darvel and District Community Council/Darvel Improvement Group for the provision of a civic reception to mark the opening of a Heritage Garden in Darvel.

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- 5. IT FACILITIES FOR ELECTED MEMBERS (pages 17-19)** Submit report dated 14 May 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to request that a survey be carried out to determine the IT requirements for Elected Members.

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